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Missouri Alliance for Home Care
2420 Hyde Park, Suite A
Jefferson City, MO 65109 - 4731



Missouri Alliance for Home Care presents
a three part teleconference series

POSITIVE MANAGEMENT OUTCOMES:

NURTURING SUPER STARS & FALLING STARS TO GROW SUCCESSFUL BUSINESSES

Secrets to Hiring Committed Employees
October 20, 2011 • 9 am - 10 am CT

**Best Practices for Coaching When
Problems Arise**
November 16, 2011 • 9 am - 10 am CT

**Time is Up: Practical Application of
Termination Strategies**
December 8, 2011 • 9 am - 10 am CT

Secrets to Hiring Committed Employees

October 20, 2011 ★ 9:00 to 10:00 a.m. CT

Have you ever hired someone and then regretted it? It doesn't have to be that way. Learn key interview strategies to identify red flags and determine a "good fit." A sample interview form will be provided.

Best Practices for Coaching When Problems Arise

November 16, 2011 ★ 9:00 to 10:00 a.m. CT

Most managers dislike dealing with tough situations when disciplinary action is necessary. This session provides key components of a progressive counseling/disciplinary program including documenting the problem, setting performance improvement goals and evaluation of progress.

Time is Up: Practical Application of Termination Strategies

December 8, 2011 ★ 9:00 to 10:00 a.m. CT

You've done all you can. The coaching is over. The employee "fit" with the organization is simply not there. You can have good employees and you can have bad employees but you can't have both. Sometimes termination is the only answer. Discover termination strategies to avoid future problems. Hear what you should and should not do when terminating an employee.

About the speaker: Patricia Jump, MA, BSN, COS-C

Owner and founder of Acorn's End, Patricia has spent over 30 years immersed in the health care industry and brings 25 years of public speaking experience with her. She has been educating organizations for the last ten years through seminars and instructional videos and has a history of effectiveness and customer satisfaction. Due to her extremely energetic presentations and her results orientated strategies, Pat is highly sought after and most of her business comes via customer referrals. She has conducted seminars across the country where she has helped individuals and corporations reach their maximum potential.

Registration Form

Company Name _____

Participant Name _____

E-Mail _____

Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Pat Jump - Positive Management

Registration Fees: \$129 per conference

Check each teleconference for which you are registering:

___ Oct. 20, 2011... Secrets to Hiring Committed Employees

___ Nov. 16, 2011... Best Practice for Coaching

___ Dec. 8, 2011... Time is Up: Practical App. of Termination

_____ X \$129.00 = \$ _____ Grand Total \$ _____
of conferences cost per conference Total



Mail Registration & Payment to:

Missouri Alliance for HOME CARE

2420 Hyde Park, Suite A

Jefferson City, MO 65109

Phone: (573) 634-7772 Fax: (573) 634-4374

Cancellations: Registrations canceled by 5 p.m. the day prior to a conference will be issued a 90% refund. No refunds will be given for cancellations on or after the conference date.

Continuing Education: MO Alliance for Home Care is an approved provider of continuing nursing education by the MO Nurses Association, an accredited approver by the American Nurses Credentialing Center's Commission on Accreditation.

Participants will earn a maximum of 1.0 nursing contact hours for each teleconference.