

# 2025 Award Requirements

List the top 5 reasons/details outlining how the nominee meets the criteria for the award. Please be specific using as much detail as possible. You may be asked for additional information at a later time. Use the convenient ONLINE submission form found at [www.homecaremissouri.org](http://www.homecaremissouri.org) or email a typed word document to [Education@mahcmail.org](mailto:Education@mahcmail.org) using the submission guidelines below.

**Deadline for submissions is January 10, 2025.** The authorized representative of your company must provide approval of this nomination by signing the typed submission or otherwise contacting the Missouri Alliance for Home Care.

## **All Email Submissions Must Include**

- Nominee Name
- Job Title
- Nominee's Company
- Award Category
- List the top 5 reasons/details outlining how the nominee meets the criteria for the award. Please be specific using as much detail as possible. You may be asked for additional information at a later time.
  
- Nominator Name
- Job Title
- Nominator's Company
- Address
- Phone
- City, State, Zip
- Email
  
- The following statement: Yes, our authorized representative \_\_\_\_\_ (i.e. – CEO, Admin, etc.) is aware of & has approved this nomination.

If you are nominating the authorized company representative and want this nomination to be in confidence, please contact the MAHC office at (573) 634-7772.

**PLEASE NOTE:** You will receive a confirmation email when your submission is received; if you **do not receive this confirmation** within 3 days please contact [Education@mahcmail.org](mailto:Education@mahcmail.org).

## **Missouri Alliance for Home Care**

2420 Hyde Park, Suite A • Jefferson City, MO 65109 • Ph: 573-634-7772 • Fax: 573-634-4374